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Sent: Friday, July 19, 2024 8:27 AM
To: advcdog@ucsd.edu <advcdog@ucsd.edu>
Cc: Long, Adriana <a2long@health.ucsd.edu>; Corbeil, Jacqueline <jacorbeil@health.ucsd.edu>
Subject: UCSD Health Sciences & VASDHS IPA Process Change Announcement

Dear Leaders,

Historically, all Interagency Personnel Agreement (“IPA”) between UC San Diego and VA Healthcare Systems ran concurrent with the employee’s UC San Diego appointment. Upon conclusion of the UC San Diego appointment, whether by termination, resignation, or non-reappointment, triggered immediate termination notice of the IPA by UC San Diego to the VA. IPAs were approved by Health Sciences only through the employee’s payroll system end date.

After review and further consideration of this current practice, the IPA process that aligned an appointee's IPA end date with their UCSD appointment end date will be revised effective July 1, 2024. This change aims to streamline procedures related to assignment end dates and termination notifications.

The following highlights the changes to the current IPA process:

1. Amendment of End Dates: Commencing July 1, 2024, the Vice Chancellor Health Sciences Academic Affairs office will no longer amend end dates to align with academic and faculty appointment end dates. Rather, the end date of the IPA will be used, even if the date exceeds the UCSD appointment. This adjustment is made to align our practices with VA policy, which states that an assignment may be terminated at any time at the option of the Federal or non-Federal organization.

2. Termination Procedures: In accordance with VA policy, any party terminating an assignment before the original completion date is encouraged to provide a 30-day notice to all parties involved. This notice must be in writing and should include the reasons for the termination. The Office of Personnel Management at the VA retains the authority to terminate an assignment or take corrective actions if an assignment is found to violate the Intergovernmental Personnel Act regulations.

Moreover, it is imperative to note that a mobility assignment must be terminated immediately if the assignee is no longer employed by their original employer, irrespective of whether the assignment is a detail or an appointment.

3. Notification Requirement for IPA Holders: Departments and Schools are required to notify the VA within 30 days of an employee's termination if they hold an Intergovernmental Personnel Act (IPA). This notification is crucial for compliance with regulatory obligations and ensures the smooth transition of personnel records.

We appreciate your cooperation and understanding during this transition period.

Should you have any questions or concerns regarding these changes, please do not hesitate to contact me.

Regards,
Kim

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